**DUNBLANE – LIKHUBULA PARTNERSHIP**

**A Scotland-Malawi Partnership - Scottish Charity Number SCO 38877**

**Steering Committee Minutes - 22nd August 2018**

1. **Attended by**: George Bond (Chair), Ann Hale (Minutes), Ian Smith, Fiona Anderson, Janice Hepburn, Jenni Barr, Ivor Butchart, Neil Kitching
2. **Apologies:** John Kilby, Stuart Brown, Ian Brown, Catherine Todd
3. Minutes of 25th July 2018 were accepted.
4. **Likhubula Visit to Dunblane:**
* **Programme Review :** edits and amendments were made. Revised copy of programme to follow. **Action:** George to make revisions and distribute to committee.
* **Cathedral Fund offer of support:** dependent on requirement to meet a shortfall in our collected fund for the visit. **Action:** Note fromGeorge to Ron itemizing costs of Westlands, visas, transport etc.
* **Visa / passports:** receipts for visas have been sent (£360) Responsible Safari Company will get the visitors from Blantyre to the airport and loan them £60 to cover travelling costs – to be repaid to RSC.

**Action:** Fiona to arrange for tickets to be sent to RSC

* **Accommodation:** has been arranged – Westlands and committee hosts.
* **Sunday Service:** Colin has in hand.
* **Publicity Plans**: Jenni has alerted Stirling Observer of forthcoming visit and Fiona will provide the paper with photos and information at the time.
* **Activities report for sponsors**: Stuart is working on it.
* **Topics for discussion with Likhubula Committee**: We should notify visitors in advance of an agenda for discussion with their committee prior to the visit and to prepare an evaluation about how our projects are progressing. **Action:** George to circulate proposed Agenda for comment
* **Risk Assessment**: Stuart is working on it.
* **Food:** Advice was given ontypes of food to provide and avoid.
* **Spending money:** Decision to provide spending money of £30 each.
1. **Bursars and Tertiary Education:**
* Ian B is preparing a summary spreadsheet from Term 2 reports.
* £3700 for bursars has been authorised and sent. This is two thirds of the total amount, the final third to be sent later.
* Stuart has paid £300 deposit to the Westlands Hotel. To be reimbursed from our fund.
* It was agreed to send 40,000kw for Gift’s final exam requirements + 10,000kw for postage out of existing funds.
1. **2019 Visit to Likhubula :**

A request for funding for 2 people to visit Likhubula in 2019 is currently being considered by World Mission.

**AOB:**

Display Boards

**Action –** Ivor will check the display boards in the Cathedral and sort out any repairs that are needed. He will also get an estimate for new boards.

Jenni has sent out information about the church in Africa from World Mission Council and also the annual report from Dr Ruth Shakespeare at Mulanje Mission Hospital. These reports include possible issues for discussion with our visitors.

Next Meeting : Wed 5th September

**Trustee Decisions**

* **To support Gift’s request for money (see above)**
* **£3,700 agreed for bursars. This makes up two thirds of total value, one third to follow later in January.**