**DUNBLANE – LIKHUBULA PARTNERSHIP**

**A Scotland-Malawi Partnership - Scottish Charity Number SCO 38877**

 **Steering Committee Minutes - 25th July 2018**

**Present:** Stuart Brown(Chair), George Bond, Janice Hepburn, Ian Brown, Fiona Anderson, Neil Kitching, Jenni Barr, Colin Renwick

**1. Welcome & Apologies:** Absence apologies were received from John Kilby Ann Hale and Catherine Todd

**2. Minutes:** Minutes from the last meeting held on 13th June were accepted

**3. Matters Arising:**

a. Stuart advised that the 2017 accounts had been approved. George advised that the next meeting will include the AGM

b. Fiona will obtain the receipts for the visit Visas to allow re-imbursement by the CofS

**4. 2018 Likhubula Visit** to Dunblane

The Committee reviewed the draft visit programme. (Rev 10 and actions agreed forwarded separately)

**Action: Ian to forward latest programme to Likhubula for information**

Stuart was preparing a Risk Assessment and would forward details shortly

**Action: Stuart to prepare Risk Assessment**

**5. Any Other Business**

1. Jenni advised that that the Dunblane Cathedral Development Fund had offered to provide an additional £500 towards the visit costs. It was agreed to access these funds once the final costs of the visit were known.
2. It was agreed that George should forward a bid to the CofS for support for a 2019 visit to Likhubula.
3. Janice would prepare a further article for the ‘Cathedral News’ emphasising the visit opportunities.
4. The Likhubula Cttee had requested further funds to support travel plans in Likhubula. It was agreed to review this requirement with the 2018/19 Bursars requirement.

**Action: Ian to clarify and confirm funding needs for Likhubula.**

**6. Dates of Next Meetings:**

 22nd Aug (AGM); 5th Sept