**DUNBLANE – LIKHUBULA PARTNERSHIP**

**A Scotland-Malawi Partnership - Scottish Charity Number SCO 38877**

**Steering Committee Minutes - 19th February 2020**

1. **Attendees**: Jenni Barr (Chair); Fiona Anderson; Ann Hale; George Bond (minutes); Ian Brown; Janice Hepburn, Neil Kitching

**Apologies:** Stuart Brown; Ian Brown; Iain Smith; Ivor Butchart;

1. **Minutes:** of 8th Jan 2020 were approved with following amendments:

Para 13 line one to read “….raised last year for Mary’s meals from the….”

 line three to read “…limited from February.”

1. **Matters Arising**:

Included under relevant Agenda Item.

1. **Finance:**

 The budget remained in good shape with just over £11K in the bank

 including £6K restricted funds. Gift Aid contributions had been successfully

 received.

 Money from the DHS Likhubula run was still awaited. Fiona has reminded

 the school.

A financial report up to end 2019 had now been received from Likhubula.

*Whisky Tasting*: Colin Anderson had provide a summary of actions required to set up a Whisky Tasting event. Action remained with Stuart to review and progress.

**Action: Stuart**

*Funding Applications*: George had forwarded a draft grant application for £5K to support tertiary education for comment. Janice provided some proposed amendments for review and update to the draft. George was also looking for supporting details on our past activities (eg total number of bursars completing education) to complete the case.

**Action: George**

It was also noted that the Application called for information on our Safeguarding Policy/activities – it was agreed that this topic should be included as a standing Agenda item

**Action: George**

1. **2020 – 15th Anniversary**

Jenni recapped on her discussions with the Minister about a Sunday service sometime in Sept to mark the occasion of the 15th Anniversary. Discussions on the exact nature of the service need to finalised and Fiona undertook to talk further with the Minister.

**Action Fiona:**

The committee discussed options to ensure the maximum number of people could be engaged with the Anniversary and concluded that a Cathedral service followed a lunch and event in the Cathedral Halls afterwards would provide the best fit to suit all. Detailed lists of guests and activities need to be drawn up.

Likhubula had indicated their support and willingness to hold a celebration at the same time.

1. **Bursars**

Likhubula supported the proposal to give a small prize (2,500 Kwatcha) to the best performing student in each Form each term. Details of their selection criteria were awaited.

Action remained with Ian to collate Term 3 results. Still awaiting Term 2 results from last year.

**Action: Ian**

1. **Tertiary Education**

Likhubula had forwarded reports from each of the students undergoing

 training though Tamayika’s report had not been included. George would

 chase this up from Likhubula.

 Action George

1. **Infrastructure:**

Details were awaited from Likhubula on the estimated costs of water repairs.

*PMN*: Likhuula have provided an estimate of 64,500 Kwatcha to repair broken pipes – this has been agreed by Trustee Members for payment.

1. **Liaison with DHS**

Mr Gary Connery, newly appointed link teacher for the Partnership, had been invited to attend future meetings

 **10) Mvano**

Janice had received a detailed letter from Rose Konola providing a

 programme of planned events for 2020.

 **11) Publicity & Communications**

 It was agreed to prepare another report to our Sponsors on Partnership

 activities as part of the 15th Anniversary activities

 **Action: George**

 **12) Trustee Decisions -** None to record.

 **13) Any Other Business**

 **-** Jenni advised that she was considering making a private visit to Malawi

 and Likhubula this summer noting that this would have no official

 connection/endorsement from the Dunblane committee. She would keep

 the committee informed of her plans.

 - Neil informed the Committee that he was currently writing a book about

 Climate Change for publication before the Climate Change conference in

 Glasgow later this year - more details can be found on his website

 “carbonchoices.uk”

 **14) DNMs**: 25th March; 6Th May; 17th June