**DUNBLANE – LIKHUBULA PARTNERSHIP**

**A Scotland-Malawi Partnership - Scottish Charity Number SCO 38877**

**Steering Committee Minutes - 23rd September 2020**

**(Meeting held online via Zoom)**

**Attended by**: George Bond (Chair), Ann Hale (Minutes), Jenni Barr, Fiona Anderson, Neil Kitching, Ian Brown, Ivor Butchart, Stuart Brown

Minutes of 12th August 2020 accepted.

**Covid-19 Update:**

The Committee in Likhubula were congratulated on their speed and efficiency in providing information and costings to us, purchasing, delivering and distributing washing stations and PPE to schools and community.

Partnership work has been publicised and promoted via SMP and Stirling Observer (up-to-date news and pictures). Thanks to Jenni,

Thanks to publicity and fundraising efforts the following donations have been received:

£383 – Virgin Money

£100 – Iona Community

£40 + private donations

A request has been made for provision of more masks, costed at 500 KW (50p) each. Mask now compulsory in Malawi schools.

**Action:** Agreed to use £500 from recent donations to pay for masks.

It has been noted that masks are now being provided to communities from other organisations. Care should be taken in keeping track of emergency expenditure given our limited funds and educational priorities.

**Action:** Request photos of people using the washing stations. (Jenni?)

**Finance:**

Following decisions made at previous meeting, £3900 has been sent out for supplying fertilisers, PPE plus Guild money for Mvano.

Still awaiting response from Dunblane High School for money for bursars.

Return dates for schools in Likhubula have been provided.

Bursar fees for Term 3, held over from last year, still to be paid. Ian B will send out a spreadsheet with details of bursars and what needs to be paid before return dates in October. The new academic year will start in Jan 2021.

**Action:** Payment for Term 3 to be sent along with £500 for PPE. (Neil)

Tertiary bursars’ payments are up-to-date.

Fundraising efforts: Thanks to Ian for publicising fundraising on social media.

Reminder – Use Easy Fundraising when online shopping.. Ian to send a link.

Remind friends, acquaintances and family to use Virgin Money to donate.

**Bursars:**

**Action:** Make payment for Term 3 for existing bursars. (See above)

Clarify to Steering Committee that funding this year is for 5 new bursars (not 10 like last year). (Jenni)

**Tertiary Education:**

Aubrey Telera will not be going to college on 12th October. Entry held over until 2nd semester. No action on his fees until further notification.

**Mvano:**

Members of Mvano worked closely with the committee on distribution of COVID supplies.

Query: How was the £100 donation from the Guild spent?

**Publicity and Communications:**

Ian has organized publicity and fundraising on social media. Thanks Ian!

**Action:** Ian to provide a list of topics. Members can then provide stories for him to post on social media.

A contact has been made from another community partnership doing similar work suggesting a meeting to exchange information and experiences.

**Action**: Ian toinvite a representative to join us on Zoom to share information, ideas and experience.

**Safeguarding Policy :** Standing item on agenda.

**AOB:** Information from SMP – Scottish Government reviewing International Development Policy regarding COVID-19. George and Fiona submitted a report about the mission statement, management and functions of the Dunblane Likhubula Partnership and attended the on-line cross party review,

New trustees on the committee would be welcome - Item for next agenda.

**Next Meeting:** Wed 4th Nov 2020

**Trustee Decisions:**

* £500 collected from recent donations to be spent on 1000 masks for distribution to the Likhubula community.
* Payment for existing bursars for Term 3 to be made, subject to updated information from Ian Brown.
* Clarify to Steering Committee that 5 new bursars will be funded.